

Grade 1 & 1A Wastewater Treatment Plant (WWTP) Operator Certification

Your certification exam application must be received with a \$150 payment to NYWEA and contain all of the following:

1. A completed and signed *Application for Approval of Qualifications for WWTP Operator*.
2. A completed and signed (you and your supervisor) *WWTP Operator Statement of Experience*
 - a. You must have at least 6 months of approved hands on operations experience (see explanation below) to qualify for Grade 1 or 1A certification.
 - i. Grade 1 - at any WWTP with a SPDES discharge permit
 - ii. Grade 1A - at any Activated Sludge WWTP with a SPDES discharge permit
 - b. Hands on Experience defined
 - i. Full Time Operator - Minimum 50% hands on experience in all processes listed on the Statement of Experience Form
 - ii. Non-Operator Title -520 hours in all processes listed on the Statement of Experience Form. These hours do not include maintenance, supervision, Lab work (unless analysis is used by operator to make process adjustments), paperwork, building and grounds upkeep, etc. These hours can be listed in a spreadsheet, designated in the timesheet for operator experience, or provided in a different format approved by the operator certification representative.
3. A copy of your high school diploma, GED, or college diploma.
4. A copy of your required certification training course completions:
 - a. Basic Operations or Home Study course. The home study is only accepted for a Grade 1 or 1A certificate. The home study options include:
 - i. Sacramento Operation of Wastewater Treatment Plants Volume 1 and 2 or
 - ii. Sacramento Small Wastewater Operation and Maintenance, Volume 1 and 2 or
 - iii. Florida Wastewater Treatment Plant Operations
 - b. Grade A Designated Licenses - Activated Sludge course
5. Mail the complete certification packet, **along with \$150 payment to NYWEA**, to:

**NYWEA
525 Plum Street, Suite 102
Syracuse, NY 13204**

Additional information on certification can be found in the Certification Manual posted on the NYWEA website at www.nywea.org. A schedule of Pre-Certification courses is also available on the NYWEA website. If you have any questions, call 315-422-7811 ext 4.