

Grade 3 & 3A Wastewater Treatment Plant (WWTP) Operator Certification

Your certification exam application must be received with a \$150 payment to NYWEA and contain all of the following:

1. A completed and signed *Application for Approval of Qualifications for WWTP Operator*.
 - a. Click on the link above to print a copy of the application (you can type in your information or print).
 - b. You can also complete the application on line by clicking on this link.
2. A completed and signed (you and your supervisor) *WWTP Operator Statement of Experience*
 - a. Click on the link above to print a copy of the application (you can type in your information or print).
 - b. You must have at least 1.5 years of approved hands on operations experience at a WWTP with a SPDES discharge permit and facility point score of 56 or higher. If you are seeking a Grade 3A, the 1.5 yrs. of approved hands on operating experience must be at an Activated Sludge WWTP with a SPDES discharge permit and facility point score of 56 or higher. Depending on your education level, you may need additional experience.
 - i. High School graduate - you need an additional 3.0 years at any WWTP with a SPDES discharge permit. *Total Operations Experience needed is 4.5 years.*
 - ii. Associate of Applied Science (AAS) graduate - you need an additional 1.5 years at any WWTP with a SPDES discharge permit. *Total Operations Experience needed is 3.0 years.*
 - iii. Approved AAS, Bachelor of Science, or any Bachelor of Arts (with 30 hours of Math and Science) graduates do not need any additional time. *Total Operations Experience needed is 1.5 years.*
3. A copy of your high school diploma, GED, or college diploma.
4. A copy of your required certification training course completions:
 - a. Basic Operations course
 - b. Basic Laboratory course or letter showing you passed the DEC Laboratory exam
 - c. Grade 3 Supervision and Technical Operations Course or Basic Supervision home study option plus the one day Technical Operations Module
 - d. Grade 3A only - Activated Sludge course
5. Mail the complete certification packet, **along with \$150 payment to NYWEA**, to:

NYWEA
525 Plum Street, Suite 102
Syracuse, NY 13204

Additional information on certification can be found in the Certification Manual posted on the NYWEA website at www.nywea.org. A schedule of Pre-Certification courses is also available on the NYWEA website. If you have any questions, call 315-422-7811 ext 4.

When your application is approved, we will provide instructions on how to register and pay Applied Measurement Professionals (AMP) for your certification exam.