Grade 4 & 4A Wastewater Treatment Plant (WWTP) Operator Certification

Your certification exam application must be received with a $150 payment to NYWEA and contain all of the following:

1. A completed and signed Application for Approval of Qualifications for WWTP Operator.
   a. Click on the link above to print a copy of the application (you can type in your information or print).
   b. You can also complete the application on line by clicking on this link.

2. A completed and signed (you and your supervisor) WWTP Operator Statement of Experience
   a. Click on the link above to print a copy of the application (you can type in your information or print).
   b. You must have at least 2.0 years of approved hands on operations experience at a WWTP with a SPDES discharge permit and facility point score of 76 or higher. If you are seeking a Grade 4A, the 2.0 years of approved hands on operating experience must be at an Activated Sludge WWTP with a SPDES discharge permit and facility point score of 76 or higher. Depending on your education level, you may need additional experience.
      i. High School graduate - you need an additional 6.0 years at any WWTP with a SPDES discharge permit. Total Operations Experience needed is 8.0 years.
      ii. Associate of Applied Science (AAS) graduate - you need an additional 3.0 years at any WWTP with a SPDES discharge permit. Total Operations Experience needed is 5.0 years.
      iii. Approved AAS graduate - you need an additional 1.5 yrs. at any WWTP with a SPDES discharge permit. Total Operations Experience needed is 3.5 years.
      iv. Bachelor of Science, or any Bachelor of Arts (with 30 hours of Math and Science) graduates do not need any additional time. Total Operations Experience needed is 2.0 years.

3. A copy of your high school diploma, GED, or college diploma.

4. A copy of your required certification training course completions:
   a. Basic Operations course
   b. Basic Laboratory course or letter showing you passed the DEC Laboratory exam
   c. Grade 3 Supervision and Technical Operations Course or Basic Supervision home study option plus the one day Technical Operations Module
   d. Grade 4 Management Course
   e. Grade 4A only - Activated Sludge course

6. Mail the complete certification packet, along with $150 payment to NYWEA, to:

NYWEA
525 Plum Street, Suite 102
Syracuse, NY 13204

Additional information on certification can be found in the Certification Manual posted on the NYWEA website at www.nywea.org. A schedule of Pre-Certification courses is also available on the NYWEA website. If you have any questions, call 315-422-7811 ext 4.

When your application is approved, we will provide instructions on how to register and pay Applied Measurement Professionals (AMP) for your certification exam.